

Bid Notice Under Open International Bidding

Date: Friday 11th October 2024

Invitation to Prequalify for Provision of Supplies, Services and Works for FY 2024-2025, 2025-2026 & 2026-2027 | PR Ref No: UNACL/PREQ/2024-2025/00002

1. Uganda National Airlines Company Limited (UNACL) has allocated funds towards the provision of supplies, works and services for **Financial year 2024 – 2025**.
2. Uganda National Airlines Company Limited (UNACL) now invites interested, competent firms/companies to submit prequalification documents in each category of supplies, services and works.

A. SUPPLIES:

CODE	ITEM
Sup/1000	Building and Construction Materials
Sup/2000	Cleaning Equipment Materials and Office Consumables
Sup/3000	IT Supplies (including Supply & Installation).
	Sup/3001: Cameras (Still and Video)
	Sup/3002: Desktop computers and accessories
	Sup/3003: Laptops and accessories
	Sup/3004: Printers and accessories
	Sup/3005: Printers, Printer consumables & accessories
	Sup/3006: Projectors
	Sup/3007: Recorders
	Sup/3008: Software
	Sup/3009: Servers
	Sup/3010: Local Area Network (LAN)
	Sup/3011: Uninterruptible Power Supply (UPS)
	Sup/3012: Backup Drives
	Sup/3013: Audio/Visual equipment (Speakers, microphones, amplifiers, TVs)
	Sup/3014: Headsets for the call center
	Sup/3015: External storage Devices (Memory Cards, External hard drives)
Sup/4000	Electrical Equipment, Spares and Accessories
	Sup/4001: Low voltage switchgear and control panel accessories
	Sup/4002: Cables and accessories

CODE	ITEM
	Sup/4003: Lights, sockets & switches
	Sup/4004: Motors, Submersible motors and sealing kits
	Sup/4005: Power Transformers and Stabilizers
	Sup/4006: Medium voltage switchgear
Sup/5000	Maintenance Equipment, spares and accessories
	Sup/5001: Lubricants
	Sup/5002: Bearings, couplings and Mechanical seals
	Sup/5003: Painting Tools & materials
	Sup/5004: Workshop Consumables
Sup/6000	Generators, spares and Solar equipment (including supply & installation).
	Sup/6001: Standby Power Generators
	Sup/6002: Air filters, Oil filters and Fuel filters
	Sup/6003: Solar Inverters
	Sup/6004: Solar Panels
Sup/7000	Welfare
	Sup/7001: Office Drinking Water
	Sup/7002: Curtains and Window Blinds
	Sup/7003: Protective wear
	Sup/7004: Sports equipment, sports kits & related accessories
	Sup/7005: Carpets
	Sup/7006: Full Cream Pasteurized Milk, Tissue Paper, Washing paste, Tea bags and Coffee etc.
Sup/8000	Motor Vehicle Supplies
	Sup/8001: Petroleum products & Lubricants
	Sup/8002: Motorcycles
	Sup/8003: Spare parts and accessories
	Sup/8004: Vehicles
	Sup/8005: Tyres
	Sup/8006: Tubes
	Sup/8007: Batteries and spare parts
Sup/10000	Branding
	Sup/10001: Branded Corporate Wear/Uniforms/T-shirts/Caps
	Sup/10002: Gifts & Packaging materials
	Sup/10003: Promotional Items (Calendars, Notebooks, Diaries and Seasonal Cards).
	Sup/10004: Branded Road Signs
	Sup/10005: Awards, Trophies and Plaques
Sup/11000	Security Gadgets
Sup/12000	Office Furniture, Furnishings & Fittings

CODE	ITEM
Sup/13000	Assorted Office Stationery Consumables
Sup/14000	Office Equipment and Tools
Sup/15000	Reading Materials
	Sup/15001: Reader's Library Materials
	Sup/15002: Standard Reference Textbooks
Sup/16000	Supply and installation of Computer software, Satellite imagery/base maps software
Sup/17000	Plumbing Materials
Sup/20000	Entertainment
	Sup/23001: Event tents, chairs, podiums and decoration
	Sup/23002: Sound and PA systems (for up to and above 500 people)
Sup/25000	General Supplies
	Sup/25001: Supply of assorted items for donations and CSR Activities
	Sup/25002: Metallic Containers
Sup/26000	Inflight Supplies (Dry Stores) Milk, Soda, Juices, Water, Tea, Coffee/Espresso, Sugar/Sweetener, Honey, Alcohol beverages (Champagne/Wine/Spirits/Beer), Snacks (Nuts, Chips, Cookies, Chocolates), Sauces (Ketchup/ Tabasco/ Soya)
Sup/27000	Inflight Supplies (Disposable Equipment) Plastic Tumblers, Coffee cups & Covers, Stirrer Sticks, Wet Wipes, Toothpicks/Dental Floss, Wooden Cutlery Packs/ Kitchen paper towels/Cocktail Napkins/ Servites/ Tray mats/ Inflight Stationery (Bar books/ Requestion Books/ Stickers/ Menus)/ Lavatory Hand Lotions/ Sanitizer/ Sandwich bags/ Snack bags/ Catering Seals
Sup/28000	Inflight Catering Services
Sup/29000	Inflight Linen Napkins/Tablecloth/Hot towels/ Pillowcases/ Blankets/Duvets
Sup/30000	Guest Giveaways Amenity Kits/ Sleeper suits/ Slippers/ Gift Bags etc.
Sup/31000	Assorted Inflight Equipment Glassware/ Ceramic/ SS Cutlery/ Carts/ Containers/ Melamine Equip / Plastic Equip/ Headset accessories/ Headsets/ Earphones/ Service Equipment (Hot Meal boxes, Wine Openers, Tongs, Ice Buckets etc.)/ Padlocks

B. CONSULTANCY AND NON-CONSULTANCY SERVICES

CODE	ITEM
Svcs/1000	Svcs/1001: Advertising and Media Services. (TV, Radio, Online media, Magazine, and print media)
	Svcs/1002: Print of Information Material (flyers, brochures, booklets)

CODE	ITEM
	Svcs/1003: Photography and Videography Services
Svcs/2000	Air Ticketing, Tours & Travel
Svcs/3000	Welfare
	Svcs/3001: Catering services/provision of refreshments.
	Svcs/3002: Counseling
	Svcs/3003: Performance Enhancement
Svcs/4000	Cleaning and Compound Maintenance
Svcs/5000	Clearing & Forwarding Services
Svcs/6000	Courier Services
Svcs/7000	Garbage Collection & Disposal
Svcs/8000	Insurance Brokerage Services
Svcs/9000	Leasing & Hiring of Motor Vehicle Services
Svcs/10000	Secretarial
	Svcs/10001: Art & Design
	Svcs/10002: Printing, Binding & Photocopying Services
	Svcs/10003: Engraving and Asset Tagging
Svcs/11000	Security Guard and Alarm Monitoring Services
Svcs/12000	Fumigation Services
Svcs/13000	Property Management Services
Svcs/14000	Training
	Svcs/14001: Human Resource Related subjects.
	Svcs/14002: Investigative Training & Support.
Svcs/15000	Transportation (Short and Long Haulage)
Svcs/16000	Debt Collection
Svcs/17000	Entertainment
	Svcs/17001: Entertainers
	Svcs/17002: Events management and Public Relations.
	Svcs/17003: Recreational facilities
Svcs/18000	Equipment Maintenance
	Svcs/18001: Maintenance & repair of air conditioners
	Svcs/18002: Maintenance & repair of firefighting equipment and spares
	Svcs/18003: Maintenance & repair of furniture & fittings
	Svcs/18004: generator engine overhaul and solar equipment
	Svcs/18005: Maintenance & repair of electrical equipment
	Svcs/18006: Maintenance & repair of office tools & equipment
	Svcs/18007: Refurbishment of water pumps and related accessories
	Svcs/18008: Computer, Printer and Photocopier repair & maintenance
	Svcs/18009: Power Transformer Servicing

CODE	ITEM
Svcs/19000	Fleet Management
	Svcs/19001: Repair and Servicing Vehicles and Motorcycles
	Svcs/19002: Towing (Breakdown)
Svcs/20000	Provision of Board Training and Evaluation Services
Svcs/21000	Svcs 21001: Board evaluation services. Svcs 21002: Board Training services
Svcs/22000	Library and Archiving services.
Svcs/23000	Public Relations and Communication
Svcs/24000	Marketing
Svcs/25000	Branding
Svcs/26000	PR and Marketing Evaluation tools
Svcs/27000	Events Management
Svcs/28000	Technical Writing
Svcs/29000	Corporate Reporting
Svcs/30000	Design, Build and Creative
Svcs/31000	Public Relations and Communication
	Svcs/31001: Television broadcasting
	Svcs/31002: Branding and marketing
	Svcs/31003: Web Design and Development
Svcs/32000	Environmental Management
Svcs/33000	Human Resource Management
Svcs/34000	Monitoring & Evaluation
Svcs/35000	Enforcement
	Svcs/35001: Auctioneering
	Svcs/35002: Court Bailiff
	Svcs/35003: Revenue collection & Support services
Svcs/36000	Valuation Services
Svcs/36000	Legal Services
Svcs/37000	Accounting, Auditing & Bookkeeping
Svcs/38000	Taxation
Svcs/39000	Architectural
Svcs/40000	Consultancy Services for Disposal
Svcs/41000	Quality management Systems (ISO)
Svcs/42000	Conduct Psychometric and Psychomotor tests

C. WORKS:

CODE: C	ITEM
Works/1000	Buildings and Civil Works
	Works/1001: Construction
	Works/1002: Carpentry works

	Works/1003: Building Modifications and Refurbishments & Minor Building Repair Works
	Works/1004: Plumbing Works
Works/2000	Roads
	Works/2001: Road Reinstatements
	Works/2002: Overhaul and upgrading
	Works/2003: Routine maintenance
Works/4000	Electrical Mechanical works
	Works/4001: Electric power extension
	Works/4002: Generator Overhauls
	Works/4003: Network, Data Cabling and Installation

D. AIRCRAFT PARTS AND CONSUMABLES

CODE:	ITEM
AC-Sup 1000	Aircraft Tires (A330 Nose & Main)
AC-Sup 2000	Aircraft Tires (CRJ900 Nose & Main)
AC-Sup 3000	Aircraft Engine Oil
AC-Sup 4000	Aircraft Lubricants, Aerosols, Hydraulic Fluids and Others
AC-Sup 5000	Aviation Oxygen and Nitrogen
AC-Sup 6000	Aircraft Parts for CRJ900
AC-Sup 7000	Aircraft Parts for A330
AC-Sup 8000	Wheels & Brake Repairs and Assembly Services for A330 & CRJ900
AC-Sup 9000	Components Supply for A330 & CRJ900 (Repairs, Exchange, Loans)
AC-Sup 9000	Maintenance Consumables (Aircraft Soap, Tapes, Gloves, etc)
AC-Sup 10000	Aircraft Tools-Hand, Regular & Specialised Tools

E. AIRCRAFT MAINTENANCE SERVICES

CODE:	ITEM
AC-Svcs 1000	Freight Forwarding/Courier Services (International & Local)
AC-Svcs 2000	Tools Calibration Services and Repairs

3. Prequalification submissions will be evaluated in accordance to Public Procurement and Disposal of Public Assets Act Cap. 205 of the government of Uganda. Prequalification is open to all bidders.
4. The evaluation methodology and criteria shall be technical compliance selection on pass or fail basis and shall address two stages of eligibility and technical capacity and as provided in the prequalification document.
5. **Enquiries for further information procedure.**
Interested providers may obtain further information and inspect documents from the The Procurement Manager at Uganda Airlines Office at Eagle Air Hangar Complex, Entebbe from 8:00am to 5:00pm.

6. **Submission Procedure:**

- Prequalification submission must be delivered to Uganda National Airlines Company Limited at Eagle Air Hangar Complex not later than **Friday 08th November 2024 at 03.00pm (local time)**.
- Prequalification documents will be opened the same day **Friday 08th November 2024 at 03.15pm (local time)** at UNACL Procurement Office in Room SW103.
- Late submissions will be rejected and UNACL is not bound to prequalify any prospective provider.

7. **The prequalification submission should be clearly marked**

“PREQUALIFICATION FOR”
THE MANAGER PROCUREMENT AND DISPOSAL UNIT
Uganda National Airlines Company Limited.
Eagle Air Hangar Complex, Room SW103.
P. O. Box 431 Entebbe Uganda

Prequalification documents in English language may be purchased by interested bidders upon payment of non-refundable fee of **UGX 300,000/=**. The method of payment will be by **CASH** payable to Uganda National Airlines Company Limited **Account No: 7202500510, ECOBANK UGANDA LIMITED** and presentation of a banking slip.

8. The planned procurement schedule (subject to changes) is as below

Activity	Date
a) Publish bid notice	Friday 11th October 2024
b) Bid closing	Friday 08th November 2024 at 03:00pm
c) Evaluation process	Within Thirty (30) working days from bid closing date

ACCOUNTING OFFICER