

## **Bid Notice under Open International Bidding**

**Date:** Wednesday 27<sup>th</sup> March 2024

### **Procurement of Assorted Stationery for Ground Operations on a Framework Agreement for a period of Eighteen (18) Months - PR Ref No: UNACL/SUPLS/2023-2024/00267**

1. Uganda Airlines has allocated funds to be used for the **Procurement of Assorted Stationery for Ground Operations on a Framework Agreement for a period of Eighteen (18) months.**
2. The Entity invites sealed bids from eligible bidders for the provision of the above supplies.
3. Bidding will be conducted in accordance with the open international bidding method contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from **08:00am to 05:00pm Monday to Friday.**
5. The Bidding documents in English may be purchased by interested bidders upon payment of a non-refundable fee of **UGX 200,000/=** (Two hundred thousand Uganda shillings). The method of payment will be by cash payable to Uganda National Airlines Company Limited **Account No. 0102015755600** Standard Chartered Bank, Speke Road Branch.
6. Bids must be delivered to the address below at 8(c) at or before **Tuesday 23<sup>rd</sup> April 2024 at 12:00pm.** Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(d) at **12:30pm on Tuesday 23<sup>rd</sup> April 2024.**
7. There shall not be a Pre-bid meeting.
8. (a) Documents may be inspected at: **The Procurement & Disposal Unit  
EagleAir Hangar Complex, Entebbe Airport  
Rm. SW 103 Entebbe International Airport**  
  
(b) Documents will be issued from: **The Procurement & Disposal Unit  
EagleAir Hangar Complex, Entebbe Airport  
Rm. SW 103 Entebbe International Airport**  
  
(c) Bids must be delivered to: **The Procurement & Disposal Unit  
EagleAir Hangar Complex, Entebbe Airport  
Rm. SW 103 Entebbe International Airport**  
  
(d) Address of bid opening: **The Procurement & Disposal Unit  
EagleAir Hangar Complex, Entebbe Airport  
Rm. SW 103 Entebbe International Airport**

9. The planned procurement schedule (subject to changes) is as follows:

<b>Activity</b>	<b>Date</b>
a) Publish bid notice	Wednesday 27 <sup>th</sup> March 2024
b) Pre-bid meeting where applicable	N/A
c) Bid closing date	Tuesday <b>23<sup>rd</sup> April 2024 at 12:00pm</b>
d) Evaluation process	Within (20) days from the date of Bid closing.
e) Display and communication of best evaluated bidder notice	Within <b>Five (5) working days</b> from Contracts Committee award
f) Contract signature	After expiry of <b>Ten (10) working days</b> from display of the best evaluated bidder notice and Attorney General's approval.

**ACCOUNTING OFFICER**